

KIRKWOOD, MISSOURI, FOR THE PROVIDING OF SHARED
ADMINISTRATION OF THE KIRKWOOD AND GLENDALE FIRE
DEPARTMENTS AND AUTHORIZING THE EXECUTION OF SAID
MEMORANDUM OF UNDERSTANDING ON BEHALF OF THE
CITY OF GLENDALE, MISSOURI

Alderman Nauman moved approval of the second reading of Ordinance B17-20.
Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that this will be the second reading and final approval of the ordinance to approve the Memorandum of Understanding with the City of Kirkwood for them to provide Fire Chief services to our community. Mr. DeClue noted that as was discussed before, this is not the actual, final Intergovernmental Agreement, but rather a more basic agreement of principles around which the full IGA will be developed. The IGA will be developed by a joint committee of administration and fire department employees from both communities and brought to our respective Boards for final approval. Mr. DeClue stated that no one was losing their job or being demoted as part of this proposed project.

Mr. DeClue noted that the memorandum called for us to develop an agreement that will allow Kirkwood to provide Glendale with a Fire Chief, Assistant Fire Chief, and Administrative Associate for an approximate cost of \$67,000. Mr. DeClue stated that there was a meeting held Monday which included both departments and included the full participation of the CVA union.

Alderman Roettger stated that he assumed the collective meeting went smoothly and asked when the Fire Chief would attend a board meeting.

Mr. DeClue stated that the meeting did run smoothly adding that the Fire Chief would attend a Board of Aldermen meeting during the first reading of the Ordinance for the agreement, assuming that things continue to move forward. Mr. DeClue noted that Mayor Wilcox would be attending the next meeting.

Alderman Roettger stated that the Board could ask questions of the Fire Chief and process his general thoughts at that time.

There being no additional discussion or questions, Mayor Wilcox called for a vote on the second reading of Ordinance B17-20 which was unanimously approved.

Mr. DeClue read by caption only.

Alderman Nauman moved approval of the final reading and approval of Ordinance B17-20.
Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

There were no additional comments.

Ayes: Alderman Schuster, Alderman Roettger, Alderwoman Lane, Alderwoman Cushing
Alderman Nauman

Nays: None

Not Present: Alderwoman Vitale

B-17-20 was approved.

RESOLUTION

R23-20 A RESOLUTION AUTHORIZING THE EXECUTION OF A
SUPPLEMENTAL COOPERATIVE AGREEMENT WITH ST. LOUIS
COUNTY WHICH INCORPORATES CONSOLIDATED PLAN OF ST.
LOUIS COUNTY AND SETS FORTH THE TERMS AND
CONDITIONS FOR CONTINUED PARTICIPATION IN THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AS
ADMINISTERED THROUGH ST. LOUIS COUNTY

Alderwoman Lane moved approval of the reading of Resolution R23-20. Alderman Schuster seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that in the past, this agreement was valid for 4 years adding that with changes at CDBG offices, the agreement now must be approved annually. Mr. DeClue stated that the annual agreement allows for municipalities to opt in every year instead of opting out on an annual basis if needed. Mr. DeClue stated that the funding is provided for low income families in need of home repairs, etc.

There being no additional discussion or questions, Mayor Wilcox called for a vote of Resolution R23-20 which was unanimously approved.

R24-20 A RESOLUTION CALLING FOR THE ELECTION OF OFFICERS TO
SERVE THE CITY OF GLENDALE, MISSOURI, AS MAYOR AND
ALDERMEN FROM EACH OF THE CITY'S THREE WARDS;
SETTING FORTH THEIR TERMS OF OFFICE; DECLARING THE
FILING DATES AND TIMES FOR SUCH MUNICIPAL OFFICES,
AND ESTABLISHING THE ELECTION DATES AND POLLING
HOURS FOR THE ELECTION DAY

Alderswoman Lane moved approval of the reading of Resolution R24-20. Alderman Roettger seconded the motion.

Alderswoman Lane motioned a change in the amendment which added the words “ Mayor and” to the title of Resolution R24-20. Alderman Schuster seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that this Resolution is our call for the April annual elections for the Mayor and Aldermen of Wards 1, 2, and 3 which is required by State Statute and must be passed before the election filing date. mayor wards 1, 2, 3, required by state statute to pass. Mr. DeClue stated that the election will be held Tuesday, April 6, 2021 and the opening of filing is 8:00 a.m., Tuesday, December 15, 2020, and 5:00 p.m., Tuesday, January 19, 2021.

Alderman Roettger asked if there was some sort of virtual filing plan related to the requirement for signatures.

Mr. Hetlage stated that the signature requirement is a Glendale requirement and to be changed, must be done by ordinance, and approved by the Board.

Alderswoman Lane stated that it was difficult to speak with 20-25 people during the pandemic

Mr. Hetlage reported that State law required that to qualify, a candidate must pay taxes, etc. and that the State statute did not require signatures.

It was asked if the City could waive the signatures this year due to the COVID pandemic.

Mr. Hetlage stated that the code section could not be waived for one year.

Alderswoman Lane recommended that the code be changed and then change it in another year.

Alderman Roettger questioned whether people actually went door to door to obtain signatures.

Mayor Wilcox stated he did “pound the pavement” adding that someone should bring it forward for discussion at one of the future meetings.

There being no additional discussion or questions, Mayor Wilcox called for a vote of Resolution R24-20 with the amendment which was unanimously approved.

R25-20 A RESOLUTION APPOINTING SCOTT SMITH, P.E. OF
 LOCHMUELLER GROUP AS CITY ENGINEER FOR THE CITY OF
 GLENDALE AND AUTHORIZING A MASTER SERVICES
 AGREEMENT BETWEEN THE CITY OF GLENDALE AND
 LOCHMUELLER GROUP, INC FOR CITY ENGINEERING
 SERVICES

Alderman Nauman moved approval of the first reading of Resolution R25-20.
Alderwoman Lane seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that of the nine applicants, two highly qualified companies topped the list adding that Alderman Schuster, Alderman Nauman, Mr. Jones and I all carried out a thorough collaborative review. Mr. DeClue stated that Mr. Scott Smith, leader of the Lochmueller Group was in attendance this evening. Mr. DeClue stated that he would be appointed and would be primarily on call following the Board's approval and would begin to work with the City as soon as possible. Mr. DeClue added that Mr. Scott and the group had begun to look at City projects.

Mr. DeClue introduced Mr. Smith.

Mr. Smith thanked the Board for the opportunity adding that Lochmueller Group was excited about the opportunity to assume the position of City Engineer to help with public work assignments. Mr. Smith stated that he was excited, enjoyed the process and looked forward to working with the Board and the City of Glendale. Mr. Smith stated that Lochmueller Group was a full-service design firm with 10 offices in the Midwest with two in St. Louis area including St. Charles. Mr. Smith stated that Lochmueller Group was celebrating its 40th anniversary, had a wide public and private client list including Frontenac, Kirkwood, and St. Charles to name a few. Mr. Smith stated that he looked forward to assisting with the City of Glendale on its upcoming projects.

Mr. DeClue noted that Mr. Smith's background included work in city government.

Mr. Smith stated that he was born in St. Louis, raised in Omaha, NB, received a BS in Civil Engineering and returned to St. Louis and worked for the Core of Engineers. Mr. Smith stated that he worked for Florissant and Wentzville as a Public Works Superintendent and during the last year with Florissant, he received a Master of Public Administration degree. Mr. Smith stated that he looked forward to assisting with the application process of different projects and the procedures that will go with the projects.

Alderman Nauman welcomed Mr. Smith back to the Glendale area, and added that the decision process was rigorous but with that, the committee concluded that Lochmueller Group was the top choice for Glendale. Alderman Nauman stated that the committee followed a similar rubric as for any other third-party coordination and looked forward to working with Mr. Smith.

Alderman Roettger stated that he was glad to hear that the collaborative process went well.

Alderman Schuster stated that Mr. Smith and his organization were the clear winners adding that he had no reservations at all.

Mayor Wilcox stated that he looked forward to working with Mr. Smith.

There being no additional discussion or questions, Mayor Wilcox called for a vote of Resolution R25-20 which was unanimously approved.

REPORTS

Ben DeClue

Mr. DeClue reported that the administrative office would be closed tomorrow for election day due to the expected massive turnout expected for tomorrow adding that the full-time employees could work from home. Mr. DeClue noted that during the August primary there was a line out the door all day adding that it would be better to be safe. Mr. DeClue stated that only the main doors would be open for the election.

Mr. DeClue reported that he continued to work on projects that have been discussed, added that information would be available in December for the LAGERS transition and stated that information about the transition needed to be posted for 45 days. Mr. DeClue stated that the information was posted 18 days ago adding that the actuary would continue to work on the process.

Mr. DeClue reported that the dispatch project continued to move forward and hoped to make it to the end of the year adding that everything is everything is working well thanks to Firefighter Schilling who was working with Team USA on the reprogramming transition adding that Captain Catlett had also stepped up in this process.

Alderman Nauman asked that because our complex was not large, and looking at lines in other areas, would the voters come from the north or the south and would the election process be chaotic.

Mr. DeClue stated that the line ended at the Sappington Road sidewalk during the August election.

Alderwoman Lane stated that the Board of Election was responsible for the safety of the election.

It was noted that either way, if the line wraps to the north or the south, it would be a problem for the Fire Department and the Police Department.

Chief Beaton stated that the Police Officers will direct traffic if it becomes a problem and recommended that the line come from the north which would be less trouble.

Mr. DeClue stated that he hoped many people voted already and thanked the Board for the feedback.

Alderman Schuster stated to Alderwoman Lane's point, it was the election board's responsibility to manage the election and they can call on the police department to direct traffic. Alderman Schuster stated that it was the Board of Election's responsibility to provide the direction as to where people will stand, etc.

Alderman Schuster noted that Glendale cannot block access and the Election Board may need to double lines or have gaps adding that we will get through it.

Mayor Wilcox thanked Alderwoman Lane and Alderman Schuster for their remarks, adding that the election will be taking place at area churches as well as City Hall.

Joanne Carr

None

Alderman Roettger

Alderman Roettger thanked Mr. Weiss and his firm for the many years of service, looked forward to working with the new firm and appreciated everyone's hard work in the RFP process.

Alderman Roettger reported that middle school was going back live this week, noting that the bus stop at Berry Road would be closed to the school district. Alderman Roettger stated that the school district was unaware of the closure but following notice, planned to redo the bus route. Alderman Roettger also stated there would be a couple of affected bus stops adding that school would start on Wednesday.

Alderman Roettger asked about the status of the newsletter.

Mr. DeClue stated that he did not know the latest but noted that the newsletter was ready to be mailed over a week ago adding that the City had copies before Halloween. Mr. DeClue stated that the newsletter had been updated, full gloss, full color, and less expensive than the earlier versions and confirmed that the currier sent out the newsletter on time. Mr. DeClue stated that it may be a Postal Service issue.

Mayor Wilcox asked if the currier conveyed the time sensitive nature of the newsletter to the post office adding that this should be checked.

Mr. DeClue stated that he would ask questions and find out.

Mayor Wilcox stated that the City should be proactive with the residents and acknowledge the delay.

Alderwoman Lane suggested that the election mail-in ballots may have been the priority.

Mayor Wilcox asked that reasons for the delay be defined.

Alderman Vitale

None

Alderman Lane

Alderwoman Lane stated that Brownell was quiet on Halloween, noting that there were huge crowds on Parkland Avenue. Alderwoman Lane thanked Aldermen Nauman and Schuster along

with Mr. Jones and Mr. DeClue for their work in choosing a City Engineer and asked if the payment would be based on service.

Mr. DeClue stated that the fees paid to Lochmueller Group would be based on service adding that there would be no base pay. Alderman Lane noted that this group would be good support for Mr. Jones and the Public Works Department.

Alderman Capshaw Cushing

None

Alderman Nauman

Alderman Nauman thanked Alderman Roettger and the other Board members for having faith in the committee for the process of examining the City Engineering position and would like to give Mr. DeClue kudos for putting together a rigorous selection process adding that the process was very detailed. Alderman Nauman stated that the City had taken a healthy approach adding that the Board now had a good sense of what the marketplace was doing in reference to engineering. Alderman Nauman noted that the City had few other long-standing contracts to look at in the future. Alderman Nauman also stated that it was good to challenge ourselves, to get new people to assist the City, adding that the cost benefits and maintaining the high service that the residents expect was a good thing.

Mr. DeClue thanked Alderman Nauman for his service.

Alderman Schuster

Alderman Schuster sent best wishes to Alderwoman Vitale adding that she was in his thoughts and prayers. Mayor Wilcox thanked Alderman Schuster.

Jim Hetlage

None

Mayor Wilcox

Mayor Wilcox reported that he had a conversation with Mr. Weis and thanked him for his service to the City of Glendale. Mayor Wilcox that that Mr. Weis was a professional and understood that the City Engineering Service contract could end. Mayor Wilcox noted that Mr. Weis would be available for future projects and thanked the city of Glendale for being a good partner for many years.

ADJOURNMENT

Alderman Nauman moved to adjourn the meeting, seconded by Alderman Roettger. The motion was unanimously approved.

These minutes are approved as submitted this 16th of November 2020.

Joanne Carr
Deputy City Clerk